

report

meeting	NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY	
date	9 June 2006	agenda item number

REPORT OF CLERK

MEMBERSHIP OF THE AUTHORITY, APPOINTMENTS TO COMMITTEES AND DATES OF MEETINGS

1 PURPOSE OF REPORT

This report notifies membership of the Authority following the Annual Meetings of the County and City Councils, requests nominations to committees etc and seeks confirmation of the dates of meetings.

2 BACKGROUND

The new governance arrangements came into effect from 3 April 2006 and present the best opportunity for Nottinghamshire and City of Nottingham Fire and Rescue Service to deliver its agenda of a wider Community Safety role. Through the new arrangements, which have established additional committees, Members will be involved more closely in setting the direction of the Service and ensuring that obligations in respect of future service delivery are met.

The City Council appointed the following members at its Annual Meeting on 8 May 2006:-

Councillor B Charlesworth (Lead Member)
Councillor P Griggs
Councillor B Grocock
Councillor T Spencer
Councillor T Stephenson
Councillor M Wood

The following County Council members were nominated in May 2006:-

Councillor J Cottee
Councillor S Fielding
Councillor J Hemsall
Councillor P Henshaw
Councillor J Knight
Councillor P Lally
Councillor J O'Riordan
Councillor T Pettengell
Councillor D Pulk (Lead Member)
Councillor K Rigby
Councillor N Smedley
Councillor M Spencer

3 REPORT

Committee Membership

The Fire and Rescue Authority is asked to appoint members to the following Committees:-

Committee (total places)	Labour Group places	Conservative Group places	Liberal Democrat Group places
Policy & Strategy Committee (6)	4	1	1
Performance Monitoring Committee (5)	3	2	0
Human Resources Committee (5)	3	2	0
Community Safety Committee (5)	3	2	0
Finance & Resources Committee (5)	3	2	0
Personnel Committee (6)	4	1	1
Appointments Committee (6)	4	1	1
Standards Committee (3 plus independent)	1	1	1

In addition, the Fire and Rescue Authority is asked to appoint members to the Ad Hoc Equalities Group on the basis of 3 Labour Group places and 1 Conservative Group place and to confirm the membership of the Best Value Review Board as Chair and Vice Chair of the Fire and Rescue Authority and such other members appointed by invitation depending on the Best Value Review being undertaken.

Dates of Future Meetings

The proposed schedule for full Fire & Rescue Authority and Committee meetings is as follows:

Nottingham and City of Nottingham Fire and Rescue Authority (10.30 am)

13 September 2006*) Council House, Old Market Square, Nottingham
8 December 2006)
23 February 2007	County Hall, West Bridgford, Nottingham
18 May 2007	Council House, Old Market Square, Nottingham

* Standards Committee will meet at the rising of the Fire and Rescue Authority on 13 September 2006.

There will be Labour Group and Conservative Group meetings at 9.45 am prior to full Authority meetings.

Policy and Strategy Committee (10.00 am)

4 August 2006) Training Room, Fire and Rescue Service Headquarters
17 November 2006)
30 March 2007)
25 May 2007)

Performance Monitoring Committee (10.00 am)

28 July 2006) Training Room, Fire and Rescue Service Headquarters
27 October 2006)
26 January 2007)
27 April 2007)

Human Resources Committee (10.00 am)

7 July 2006) Training Room, Fire and Rescue Service Headquarters
6 October 2006)
5 January 2007)
5 April 2007)

Community Safety Committee (10.00 am)

21 July 2006) Training Room, Fire and Rescue Service Headquarters
20 October 2006)
19 January 2007)
20 April 2007)

Finance and Resources Committee (11.00 am)

6 July 2006) Training Room, Fire and Rescue Service Headquarters
13 October 2006)
12 January 2007)
13 April 2007)

The Personnel Committee is to meet at the rising of the Fire and Rescue Authority meetings and as required.

The Standards and Appointments Committees will meet as required.

The Best Value Review Board and Ad-Hoc Equalities Group will meet as required.

4 FINANCIAL IMPLICATIONS

The City Council provides the Clerk and Monitoring Officer for all meetings of the Fire and Rescue Authority, Policy and Strategy Committee, Standards Committee and Personnel Committee. Agenda and minutes will be circulated by the Clerk for all other committees.

For all committees Nottingham City Council makes provision for a Committee Administrator to be present. The total cost to Nottinghamshire and City of Nottingham Fire and Rescue Authority is 29k per annum for these services.

An independent remuneration committee has established the current allowances to be paid to Fire and Rescue Authority Members.

6 PERSONNEL IMPLICATIONS

There are no personnel implications arising from this report.

7 EQUALITY IMPACT ASSESSMENT

There are no specific equality issues arising from this report.

8 RISK MANAGEMENT IMPLICATIONS

Failure to agree committee Membership and to set dates and times for meetings may lead to a failure of the governance arrangements.

9 RECOMMENDATIONS

It is recommended that:-

- 9.1 appointments to the Fire and Rescue Authority be noted;
- 9.2 appointments to committees be made and dates of meetings be approved.

10 BACKGROUND PAPERS

None

Malcolm R Townroe
CLERK TO THE AUTHORITY

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May 2006

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